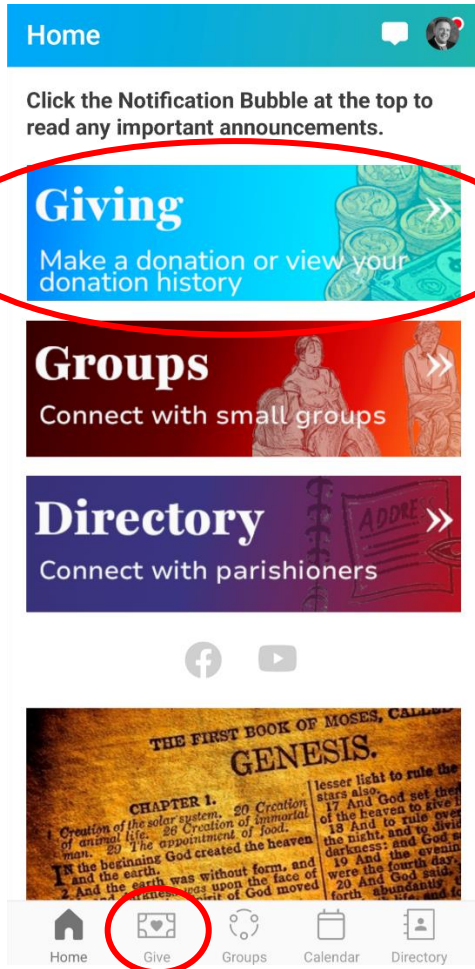


1. Scan the QR code on the back of the flyer to get started and connect online.

This downloads the Church Center app and connects you to St. Paul's Episcopal Church.

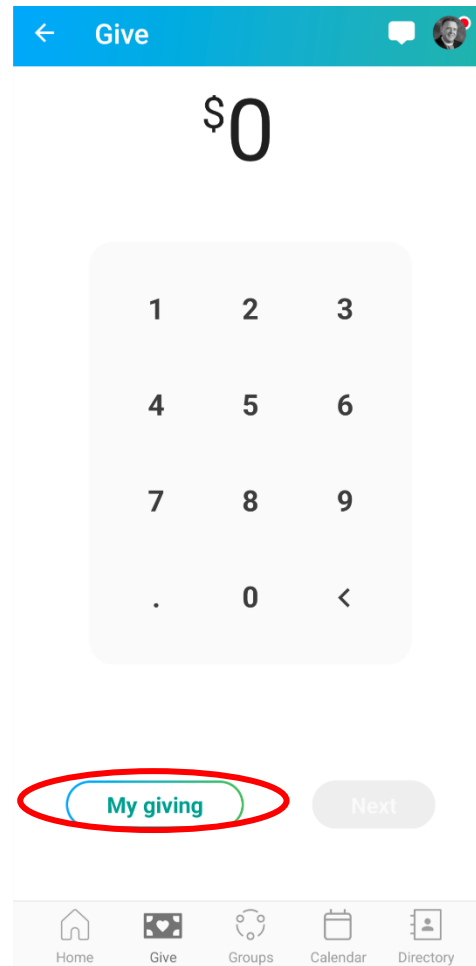
2. Open the App

Click on either the **Giving** banner in the middle of the screen or the **Give** icon at the bottom



3. Access your personalized giving tools to begin giving (skip to step #6 once setup is complete)

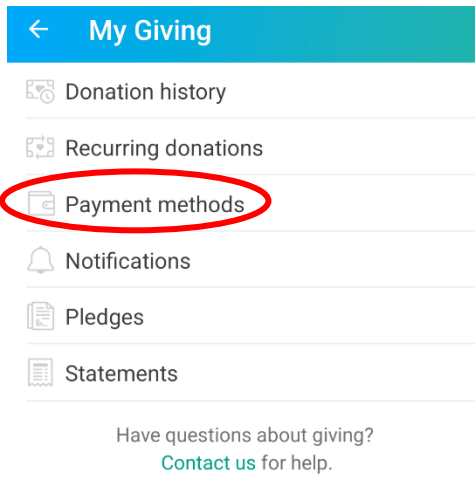
Click on **My Giving**



#### 4. Set up your payment methods

You can give using your bank account to take advantage of lower processing fees incurred by ACH donations.

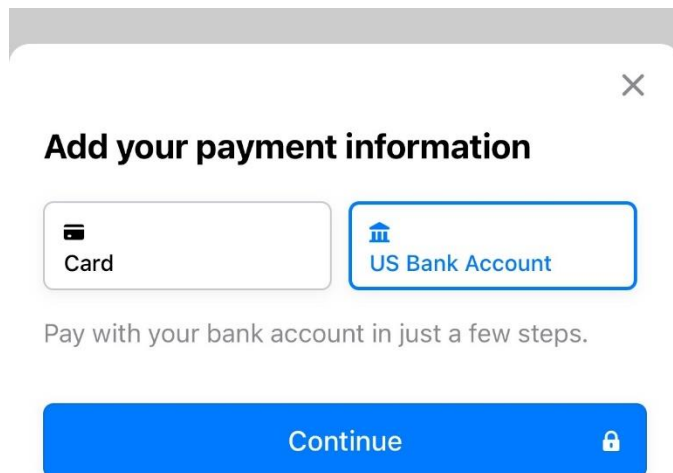
Click on **Payment methods**



#### 5. Add Your Bank Account as a Payment Method

On the Payment Methods tab, select **Add a new payment method**, and then choose **US bank account**. Then click **Continue** to choose one of the available verification methods to verify your account.

**Note that verification is done by Stripe, a trusted payment partner, and your details are not given to the church directly. At all times, you control your own banking information.**



Once your bank account is verified, you can use it for donations.

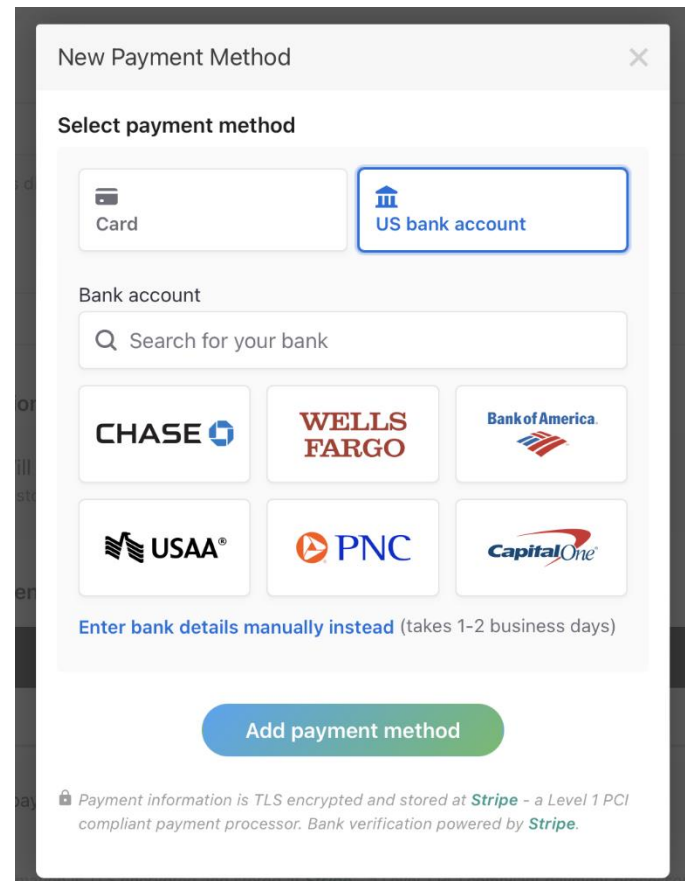
US bank accounts can be used for donations only after they have been verified. Verify your bank

account by logging into your bank account (instant verification) or manual verification, depending on which is available for your bank.

If you cannot verify a savings account, use a checking account instead.

#### Log In to Your Bank Account

Follow the prompts to select your bank and log in to your bank account.



If you can't find your bank account from the list, you'll need to back up and select **Manually verify instead** to verify your bank account with micro-deposits.

#### Use Manual Verification

US donors who can't log in to their accounts can use manual verification to verify their bank accounts. Manual verification involves entering your bank details, receiving a micro-deposit from Stripe, and entering the received code.

Where you select your bank account, choose **Manually verify instead**, and then enter the routing and account numbers to begin verifying the account.

After entering your bank details in the form, don't forget to select *Add payment method (web)* or *Set up (app)* back in Church Center to fully initiate the verification process.

After you receive the micro-deposit from Stripe, go to *My giving* and select *Verify account*, where you can enter the SM-code (6 characters starting with SM) listed in the statement descriptor of the \$0.01 deposited into your bank account.

## 6. Give

Click on **Give** and simply enter the amount you wish to give.

Click **Next**.

If you are giving to fulfill your pledge, choose **Pledge – Current Year** from the **Fund** dropdown.

You can set up recurring giving by choosing a different time from the **Frequency** dropdown.

Ensure that the correct source is chosen from the **Payment Method** dropdown.

Finally, you can choose to cover the processing fee by checking.

Then click the **Give \$x.xx now** button.

For more information, or to view walk-through videos, head to <https://www.stpaulsharrishill.org/parishioner-resources> or click on the **Parishioners** menu at the top of the website.