

**Vestry Meeting
April 20, 2020**

REMOTE MEETING BY ZOOM

Attendees:

Vicki Zust
Leann McConchie
Tim Pazda
Frank Lombardo
Paul Mikulski
Michael Matthews
Beth Ulatowski
Bill Weisbeck
Linda Ryan
G.G. Michaels
Steve Toth
Justin Gerstung
Jeanette Neal
Pete Symons
Aaron Macke
Deanna Russell

Agenda

1. Call to Order & Opening Prayer
 2. How are you?
 3. Minutes
 4. Financials
 - a. Current picture
 - b. Fair share?
 - c. Next 8 weeks
 5. Steeple Update
 6. BBQ & Basket Raffle postponed date
 7. First Sunday Back (whenever this is)
 - a. Morning prayer
 - b. No coffee hour until ??? with what precautions
 - c. Blocking off pews for social distancing
 - d. Adding a 9 a.m. service for awhile?
 - e. FM broadcaster
 - f. Continue Facebook live from at least one service (or at least the sermon) or record and post?
8. Your call lists – anything we should be aware of/respond to?
 9. Puzzle box
 10. Web-site updates

MEETING CALLED TO ORDER AT 7:04 PM

- **Opening Prayer**
- **How are you all?**
 - Had youth group meeting yesterday that went well
 - Kids were asked to find things around the house and then build something
 - Next time will play zoom UNO
 - All is well. Delay in the stimulus funds seems to be a national issue.
- **March minutes**
 - Tim moves to accept
 - Bill seconds
 - All approved
- **Finances**
 - Up to date figures
 - Same place we were at last month
 - All employee salaries and bills are being paid
 - We opted to not apply for the small business loan stimulus, keep employees on payroll and take advantage of the payroll tax savings. This will either equate to a check in July of 10,000/11,000 or they will apply a credit and give a smaller check in January. Unclear yet what they will opt to do. Either way we should gain 10,000/11,000 back either in a check or tax credit
 - The payroll tax credit was a safer and better option for us. If necessary we can look into the small business loan option later if it is funded again
 - We budgeted more than \$20,000 to come over from savings in this year's budget and so far the numbers do not look like we will have to take any from savings yet
 - We have cash flow until the end of June. Bills and salaries will be paid.
 - The diocese stated that the fair share was to be paid last if it can be paid- St. Paul's can pay and did pay.
 - Financials are in different format because Abby has not been able to come into building to do the balance sheets. Aaron has been tracking money in and money out and manually writing some checks. Abby will straighten it all out when she can come back in.
 - Stewardship will meet in May or June. May have to do it by ZOOM
 - Pledges are pretty regular. We are pretty close to what normally comes in. Big givers are retired or can continue working
 - Easter deposit was almost \$8,000
 - The mailing that will go out will include a side note letting people know how to send in their pledges. Will also contain a thank you to those who have continued to pay

- A second quarter statement is usually not sent out but we may want to do it this year so that people can check to make sure their pledge amounts are correct or to remind them that they can still send in.
- Would a pay ahead request to those who can be helpful? – not necessary yet but something to think about
- Any other choices/methods for paying pledges remotely?
 - most use PayPal or tithe.ly.com. They both operate the same but tithe.ly.com has less fees per transaction
 - eventually we may want to set up tithe.ly.com
 - there is no direct transfer bank to bank yet but may want to look at this at a later time
 - need to think of security for these sites. Bigger names such as PayPal may have better tighter security than a Tithe.ly does.
 - We will stick with PayPal for now
- Overall our financials look healthy and we have a good cash cushion for now
- No motion to accept or approve as these are not the official statements

- **Next Eight weeks**

- Churches will be among the last to open
- Expect to virtually worship through May
- Bishop is being guided by the appropriate public health people
- Might be able to have a soft opening but would keep a digital outlet for the more vulnerable in the parish
- Vicki's Ideas (in addition to the regular services)
 - having a virtual Sunday School at 9:00 a.m. this upcoming Sunday and then alternating with Youth Group at 1:00 p.m. the next week. The two of them will then alternate each week
 - There has been lots of interest in Pub Theology could do this every other week.
 - Vicki had contact from about 10 people who were interested
 - Digital coffee hour –at 9:00 a.m. or 11:00 a.m. Maybe we can do it on the same week we have youth group at 1:00 p.m.
 - Will continue to do bible study
 - Small plates?- Vicki will look into when it can be squeezed in
 - Services will continue. Facebook live has been working. Was put up on Vimeo after the service. 11 people watched it on Vimeo after it was posted
 - About 60 people were on the counter for the live facebook viewing
 - 110 views on Facebook and 11 on vimeo just yesterday- Will want to continue to post virtually even after we return to live church

- **Steeple Update**
 - The repair is not considered essential so will not get quote or repair until after May 15th
 - We are on the preferred contractor list through the Church's insurance
 - When it ultimately gets looked at they may find a good amount of rot up there
 - Good news is that there does not seem to be any water damage on the interior
 - There does not seem to be any danger to the travelling public as the piece that did come down was during 70 mph winds

- **BBQ & Basket Raffle**
 - New date of September 26th
 - Presale tickets were printed and have dates on them. Will probably need to be replaced but will discuss it at a later time
 - Bark in the Park was cancelled

- **First Sunday Back/Going Forward**
 - Maybe mid to late June depends on the governor
 - Will most likely stick with morning prayer rather than the Eucharist. Morning prayer does not have the sign of the peace and no Eucharist so better for social distancing
 - Vicki and Liz went into Church and did some measuring. Six feet distance between pews will work if one pew is open and the next two pews roped off. Came up with some ideas to do this without it looking like a crime scene.
 - May have to add a 9:00 a.m. service for a while because the church capacity will be reduced
 - Liz and Vicki are looking into the cost of a low voltage transmitter which could be used for those who want to drive to the Church but maybe stay in their cars to listen to the service
 - Will want to continue the digital worship in some form. If we try to live stream or Facebook live the full service it's a little long. We may want to do a 9:00 a.m. service to live stream which could be shorter service with no music (music creates problems with licensing and extra fees)
 - Holy week – the hymns chosen were in the public domain or we already had a broadcast license for them
 - Choir- will have think about this as they are in pretty tight quarters
 - Leann would be willing to lead a ZOOM morning prayer
 - Vicki thinks Facebook live works better due to the anonymity of it
 - Leann feels distant from the church and would like to help Vicki out
 - Vicki can make Leann an administrator to the Facebook page
 - Whatever it is, we will want to decide with enough time to let people know what we are doing
 - Coffee hours will probably be off for a while – unless we can do it outside somehow.

- The reopen may happen quickly, we will meet again in two weeks on May 4th - we can discuss further plans for when we can worship live again and we will know how much the transmitter will cost and Vicki will share pictures of how the church pews will be blocked off
 - We may have to do this again in the fall if there is a second round of the virus
 - Facebook live has a bit of a delay due to the age of the church lap top. It has a slower processor. Facebook live studio was just rolled out which may help the situation. Vicki is going to work with it this week to see if it will help with the issue
- **Call lists**
 - Nothing to be aware of
 - Jeanette found that people are real appreciative of the contact
 - Liz and Vicki sent out a service brochure and some prayer books to the parishioners who are not tech savvy
- **Puzzle Exchange Box**
 - Vicki bought a box to start a puzzle sharing box in front of the church
 - This is along the lines of the lending libraries
 - People can drop off/pick up new or used puzzles
 - Inside the puzzle box there are prayer sheets and a prayer book of Matthew readings people can take if they want
 - This is a community service outreach project- no donations
- **Website updates**
 - The current platform will stop supporting the website at the end of May
 - The website will be transferred over to a Wordpress platform. The Wordpress platform will allow us to do more with the website

CLOSING PRAYER AND ADJOURNMENT

8:15 p.m.