

**Vestry Meeting
February 24, 2020**

Attendees:

Vicki Zust
Tim Pazda
Frank Lombardo
Paul Mikulski
Michael Matthews
Beth Ulatowski
Bill Weisbeck
Linda Ryan
G.G. Michaels
Steve Toth
Justin Gerstung
Jeanette Neal
Pete Symons
Deanna Russell

Agenda

Call to Order & Opening Prayer
Approval of January Minutes
Financial Reports & Finance Committee Report
New Business
Parochial Report
Dinner Church Saturday 3/7, 5:30 p.m. – Mike & Steve
Indoor Clean-up 4/4 – Paul & Steve
Move April Vestry meeting to 4/20
Eastern Hills & Sheridan/Harris Hill complex
Old Business
Appointment of Diocesan Convention Delegates
Evangelism Grant
Library & Choir Room updates
10 New Households in 2020
Parking Lot
St. Paul's App
Sign Hearing
"Orbiting" people who think St. Paul's is their Church – how do we reach out more?
Committee Reports
Property
Stewardship
Rector's Report
Deacon's Report
Wardens Reports
Counsel for the good of St. Paul's
Closing Prayer & Adjournment

MEETING CALLED TO ORDER AT 7:04 PM

- **Opening Prayer**
- **Approval of January Minutes**
 - Page 3- If we get 1000 subscribers we **will** get paid for ads
 - Some punctuation corrections
 - Motion to approve
 - Frank moves
 - GG seconded
 - All approved (Tim abstained)

FINANCE REPORTS

- **Treasurers Report**
 - Couple of things about the Report
 - The accounting software divides evenly into 12 months so some things will be off per month but we catch up in the end. Examples are fundraising, payroll, etc.
 - There is a mistake on this months report- XX non pledge revenue annual budget of 23,802 was entered wrong and will be corrected. Should be on line item: Income from Savings.
 - Expense line- Altar is spelled wrong. We are not able to correct it without a lot of hassle so we keep it misspelled
 - Most is as we expect. Total income was down by \$3,000 but that's because no holiday offering, did not take any from savings etc.
 - Almost brought in as much as we spent – spent over by \$490
 - Loaned executive- Liz is still doing some work for Trinity Church of Warsaw. We did not budget for loaned executive so this is all extra
 - Parish communications- most subscriptions are due in January so that is why that is over budget now
 - Gas Expense- rectory is high because the bill is estimated that will be corrected once they take an actual reading
 - Did lighting/electrical changes help with monthly costs?
 - Yes. Two years ago our annual budget was \$2800.00 this year it is \$2,000 and it looks like we will be on track
 - Fair Share Pledge- What we pay the diocese. It is based upon the Church's operating budget and it goes back 2 years. So this years fair share pledge is based on the 2018 operating budget
 - fair share did not go down with the merger
 - if the calculation for fair share changes it would be done at convention through a resolution
 - was changed to a flat tax a couple of years ago, we benefit from the flat tax
 - Western Pennsylvania has a more complicated fair share calculation. We would pay more under that calculation

- **Approval of the Financial Reports**

- Tim moves
- Bill seconds
- All approved

NEW BUSINESS

- **Parochial Report**

- Required to file every year with the Diocese. The Diocese uses the form to track big changes and to file the necessary tax forms
- Has to be approved by Vestry
- 2019 numbers:
 - Total Church membership increased by 12
 - Communicants in good standing we have 156 over 16 and 45 under 16
 - Usually 1/3 of parishioners are in good standing, we are a little above average
 - Average Sunday Attendance- 98 which includes both services. This can be impacted by bad/good weather. New members tend not to come every Sunday due to sports, jobs etc.
 - We had 2 marriages, 7 burials (not including the ones Vicki is called for from Amigone)
 - 8 baptisms, 1 over age 16
 - Sunday School, 54 enrolled
 - 15 individuals who do small plates and other adult education programs
- Financial
 - 100 pledges at \$200,803 and other operating income for a total of \$253, 539
 - non operating revenue includes capital and funds brought in for other organizations
 - spent more than we took in because we spent some capital funds
 - ended the year with over \$8,000 with cash and equities in hand
- Outreach/Volunteer
 - one request to help with utilities
 - tutoring at School 6 and Harris Hill
 - support groups- we provide the space
 - school partnerships
- Motion to Approve
 - Tim moves
 - Paul seconds
 - All approved

- **Dinner Church – Mike & Steve**

- Help set up tables at 5:00
- Need participation
- Lasts about an hour

- **Indoor Clean-up- 4/4 Paul & Steve**
 - Will start announcing and asking for volunteers once we are closer
 - No project list yet
 - Will meet after tonight's meeting to start the list
 - Paul and Steve need to assign tasks to the volunteers

- **April Vestry Meeting – 4/20**
 - Vicki is part of a leaders group that gets together 1X a year
 - Meeting this year is on 4/27 in Alabama
 - If we keep the meeting on for 4/27 Frank & Tim will run the meeting
 - Motion to move the meeting
 - Bill moves
 - Tim seconds
 - All approved

- **Eastern Hills and Sheridan Hill Complex**
 - Corner of Sheridan and Harris Hill there is empty land on the left hand side that was just approved for 27 single housing units
 - Other side of Harris Hill has a proposal for 76 houses
 - Easter Hill complex – wants to get housing done in 5 years- 1000 to 1500 units
 - This is a lot of new families/people into our neighborhood
 - Need to brainstorm ways for spiritual outreach. Shuttle services or a possible satellite office
 - We need to research others who have done it and how it works
 - Vicki is meeting with the Canon to the Ordinary to get information on those who have done it and how it works
 - We want to be prepared for it
 - We are not part of the welcome packet but every fall we buy the list of new people/families to the area and do a mailing in the fall and then usually again at Easter
 - The schools are planning for the influx of kids. The west side is moving forward the east side is held up in Court but developer is expected to prevail.

OLD BUSINESS

- **Convention Delegates - November 6th and 7th**
 - Frank Lombardo volunteered as the Warden
 - Jeanette Neal and Linda Ryan also volunteered
 - Motion to Appoint Delegates, Frank, Linda and Jeanette
 - Jeanette moved
 - Steve seconded
 - All approved

- **Evangelism Grant**
 - Grant was approved so money should come in soon
 - Will pull together a committee once the money is in hand
- **Library and Choir Room**
 - Chris and Peg have been shopping
 - Paper recycler will be emptied before old music gets discarded
 - Hanging art work may be part of the indoor clean up
- **10 New Families**
 - nothing new to report
- **Parking Lot**
 - St. Paul's App
 - still working on some administrative issues
 - Sign Hearing
 - Tim spoke with Attorney who volunteered to go to the meeting pro bono

COMMITTEE REPORTS

- **Property Committee**
 - The black top is sinking where the septic tank is
 - Septic people assured Vicki last spring that the tank is in good condition
 - Some of the neighbors put in new septic tanks which may have contributed to the sinking
 - Leech field for the septic to Church may be in Vicki's backyard
 - Tank opening has a lid so new blacktop around it should fix the problem
- **Stewardship**
 - Will meet again after Easter

RECTORS REPORT

- Mary Hodson passed away

DEACONS REPORT

- Nothing to report

WARDENS REPORT

- Tim's goal for the upcoming term is the sign, finishing up the punch list and making strides toward the columbarium

COUNSEL FOR THE GOOD OF ST. PAUL'S

- There are books on the shelves, where are they coming from?
- Pancakes were fun- Mrs. Gerstung was “the flipper” Tim was grateful for the help
- May want to promote out to the community our coffee hours
- Encourage other members to stay for coffee hours
- Up to the congregation to invite people back to coffee hour
- Linda mentioned a Church that had champagne on the lawn
- Can we make things to sell – need a food license. We had one at one point but we don't have it anymore. Discussion about pie sale at Methodist church – pies had to be made on Church premises
- Different issues
 - bingo
 - alcohol
 - basket raffles etc.
- Food distribution at School 6 has resumed. The school was able to get a distribution out before break. St Paul's will start again this Thursday. Families have decreased to 56 families from 200.
- Mark Hout had extensive surgery on his shoulder and biceps. GG offered a ride to Audrey for the 10 am service on Sunday.

CLOSING PRAYER AND ADJOURNMENT

8:44 p.m.