

JULY VESTRY MINUTES
July 27, 2020

REMOTE MEETING BY ZOOM

Attendees:

Vicki Zust
Tim Pazda
Frank Lombardo
Michael Matthews
Bill Weisbeck
Linda Ryan
G.G. Michaels
Justin Gerstung
Jeanette Neal
Pete Symons
Aaron Macke
Paul Mikulski
Deanna Russell
Erin Holmes
Debbie George
Marilyn Brady

Agenda

Fall worship plans
BBQ Basket Auction
Fall Programs (adult and children)
Finances
Bill Ess
Update on July Mission Camp
August Mission Camp School Supply Collection
Steeple update
Anything else

- **Call to Order 7:04**
- **Opening Prayer**
- **Update on Vicki**
 - Mom had a heart attack
 - Still in the ICU
 - Had heart surgery/seizures
 - Vicki is back in Buffalo but has to quarantine until August 8th
 - Liz, Paul and others have been helping keep things running smoothly. Vicki will do as much as she can from the house.
 - Not sure if she will have to go back or not

- **Fall Worship**
 - Plan was to try and start communion again after labor day
 - Survey- might be worth doing to poll the parish
 - Might be able to attach a link to the Facebook service
 - Maybe include a timeline about near future vs. in the new year
 - Communion
 - Glass bowls with lids
 - Wafers in the bowl with lid the Sunday before and leave it sealed for the week
 - Cover will stay on the bowls- Priest host will be only thing Vicki would touch
 - People come to the rail and use sugar tongs to place the wafer in hand
 - No wine as of yet
 - Erin has offered to be our singer for in person services. Discussion about masks/shield etc. Aaron can have a three sided shield built for Erin. Will also build one for around Marilyn
 - We will do a survey and see what the feedback is
 - More people will attend if its something more than morning prayer
 - Vicki will send out an email
 - Facebook services in the Church vs. the rectory- much better feel from Vicki's house
 - She can record it beforehand and label it as a premier
 - People like to check in to FB
 - Will be a premier instead of live
 - Will also get us out of copyright infringement issues with the hymns
 - Vicki will report the results of the survey
 - Earliest any of this will happen will be September 13, 2020
 - Let people send in requests for favorite hymns
 - How will the services work?
 - Back to the two services- if we go to communion
 - Will add that question to the survey
 - Some 8 o'clock attendees are not coming back right now
 - Marilyn has not made a decision about when she can come back
 - Even if Eucharist starts the service will be shortened in certain ways to limit the time everyone is in the building (will get permission from the Bishop)
 - If Erin is already there she may be able to do the readings also
 - Some people will probably not come back because of underlying issues

(Erin/Marilyn and Debbie are free to go)

- **Lois Potts**
 - Has operated in the Church for 44 years
 - Has decided to retire- will let the Clarence Community know
 - She could not figure out how to continue safely and thought it's a good time to retire
 - The Bee will be contacted (Tracy Marchiano is on it)
 - Maybe do a Memorial Brick
 - Need to think of ways to celebrate
 - Harris Hill PTO has put it out on their Facebook page
 - Lois is putting out feelers to see if someone wants to continue
 - Will be financial impact not a huge number but its about \$12,000 (maybe a little less- we only budget \$5500 annually so its even less).
 - Is a loss
 - Vicki will let Harris Hill know parish hall may be available if school needs it. Can fit 30 people in main room

- **BBQ and Basket Auction**
 - Will postpone the basket auction until next May
 - Baskets are done and covered up and ready for next year
 - We sold 400 dinners last year
 - Presale/delivery only- don't feel like we need to limit ourselves
 - Masks and gloves for food service
 - Keep September 26th date
 - Kitchen staff reduce people in the kitchen make ahead mac salad or potato salad
 - No transmissions through food
 - Working the grill you can transmit to each other but not close to each other any way and could still wear a mask
 - St. Paul's logo masks
 - Kick off week – the 12th
 - Latest date to place orders for the food
 - Order in on Tuesday the 8th
 - Liz will work on getting take out boxes
 - Pre sale coordinate mailing out letters
 - Decision about worship so we can send letter out to parish with the information about worship and the BBQ tickets the week of August 9th- with another push for school supplies

- **Fall things**
 - Vicki is having a zoom meeting with the Sunday School teachers tomorrow to talk about what school will look like in the fall
 - Vicki is inclined to do Bible study by zoom through the fall. It has been working well and will start September 9, 2020.
 - Drive through Pet Blessing

- We will have Back to School prayers to send to families instead of trying to gather together for back pack blessings
- **Finances**
 - **Balance Sheet**
 - We are doing pretty well up \$2,000 in checking, savings account is the same and overall assets are only down by 2,000 from last month but that's because of the investments
 - Operating fund is doing well and is actually up
 - Investments are down a bit
 - **Treasurers Report**
 - Up by \$4,000 from what was budgeted
 - Pledges: only a handful have paid up front and in full so it's a good sign that more pledge revenue will be coming in
 - Investment dividend revenue is down almost \$3000 YTD
 - Have not taken from savings
 - Expenses
 - minor overages here and there because of the timing of payments, salaries and office supplies etc.
 - Property maintenance: We were down \$1500 in May but due to equipment purchases and sanitization expenses we are still on budget
 - Steeple repair came out of capital funds drive
 - Property Insurance went up by \$1200 last month because we are billed quarterly
 - **YTD**
 - Spent \$133,000
 - Budgeted \$144,000
 - Doing well
 - **Employee Retention Credit**
 - \$3800 back to date they were giving it back to us every payroll
 - Still have another \$9500 to come (according to Pete) or \$8500 (according to Paychex) in any event we should still get 8000 to 9000 this year
 - Federal Government package: Will pay up to \$5,000 for each employee due to COVID
 - Covers some of the funds that aren't coming in such as loose offerings and small plates
 - **Motion to approve Financial reports**
 - Linda moves
 - Bill seconds
 - All approved

- **June Minutes**
 - Discussion about people who are reaching out or sending Facebook messages
 - Most messages are that people are checking in and doing well
 - Ethernet cable has been all installed by Paul and Tim there are only a couple of holes to patch up but the reports are that it is working well
 - Motion to approve
 - Jeanette moves
 - Bill seconds
 - All approved
- **Bill Ess**
 - Doing ok but will not be able to resume yet
 - Schedule of volunteers will continue through August and September
 - Thank you to Paul for heading that up
- **Updates**
 - July mission camp- we will have more than 20 blankets for Project Linus. Drop off is tomorrow so pictures will be taken and it will go out on Facebook
 - August Mission Camp is in conjunction with FeedMore. There will be a Zoom meeting with someone from FeedMore who will talk about hunger in our area. Mailings/packets available on the website which has four weeks of projects for families to do
 - Vicki made the packet and sent it to FeedMore they liked it so much that they want to use it with other groups and the same as with the FORMA: Christian Educators Group on Facebook. They liked it so much that there will probably be an article about it in the Episcopal newsletter for Christian Educators
 - Camp in the Box: Kids are really enjoying it
 - VBS in a Bag. There is a link to the sign up on the website. Will also be on Facebook
 - School Supply Drive: Backpacks are in and in Vicki's office. Want to do 250 bags which is about ½ the kids at school 6. Should be able to fill them all for about \$10.00 a bag
 - No Evening prayer in August (small turn out and no one showed last week)
 - Workers on the Steeple indicated that the facing boards (flat boards under the vents) are showing lots of rot. They put a coat of paint on them to buy us some time will eventually will have to replace them
 - Lift was supposed to be gone already
 - Paul took some pictures as they were working he was not real impressed with the crew
 - Biggest expense will be the lift

- Insurance company paid \$11,000 for the steeple repair. About ½ of it was the lift rental
- **Good of the Order**
 - Vicki thanks everyone for the help and support during her Moms health crises and letting her be there with her
 - There have been several offers made to Vicki for help during her quarantine
 - No plans to travel again to Ohio in the near future
 - Floor buffer/scrubber in the Sextons closet- haven't been used in the last 20 years. Are going to put them on Facebook to sell them. Consensus that it is a good idea

CLOSING PRAYER AND ADJOURNMENT

8:15 P.M.