

**Vestry Meeting
June 22, 2020**

REMOTE MEETING BY ZOOM

Attendees:

Vicki Zust
Tim Pazda
Frank Lombardo
Michael Matthews
Bill Weisbeck
Linda Ryan
G.G. Michaels
Justin Gerstung
Jeanette Neal
Pete Symons
Aaron Macke
Paul Mikulski
Deanna Russell

Agenda

Reopening plans
Minutes
Financials
July-October Plans
Any other business

- **Call to Order 7:04**
- **Opening Prayer**
- **Reopening Plans**
 - Our tentative plans have been impacted by the Diocese qualifications
 - No coffee hour until further notice
 - Big step from 1 to 2
 - With the diocese qualifications it didn't make sense to keep the three stages
 - No musician because our musician is not someone who should be in the building at least until fall
 - The less time in the Building the better
 - Balcony has an exhaust fan
 - Hoping most people will continue to worship via facebook
 - Messaging should be to encourage people who may be uncomfortable to stay home

- Letter to congregation
 - was attached to the files
 - talking points for the phone calls
 - talked about the 14 day quarantine if anyone tests positive as per County guidelines, need to make it clear to the people who are attending
 - Reservations- do we need them so we know who will be there. Confident that Vicki will know who is there
- Should people register if they come to church
 - Maybe a sign up sheet
 - What about the pen
 - Maybe a phone number to call into
 - Maybe have an usher/greeter to sign them up
 - Vicki created a sign up genius for both services.
 - Talking about a low number of people so would not be onerous
 - Will be part of the greeter's job
- Liz and Tracy have removed all the books from the pews, and blocked off the pews, a deep clean was done and all the hand sanitizers were wiped down
- Hand sanitizing stations are in and up
- Table for bulletins etc, masks and something for the kids
- Made signs to state only one family in a pew, sit only in open pews etc.
- Both doors will be open, windows will be open, doors will be propped open to get the most air flow we can.
- Wheeled garbage can for used masks and to clean in between services
- Have cleaner for the pews which will not take off the finish and something to spray the cushions.
- Should we ask anyone who may test positive to contact us directly? Anyone who tests positive will be contacted by the county and the county will let us know
- Will still broadcast facebook live- Vicki has a stand to hold the iphone
- Letter will go to everyone in congregation
- Masks will be required for both steps 1 and 2
- Greeters will have to be comfortable enforcing the mask rule
- One week August 16th Vicki will be out of town, Leanne will do the Facebook from her house we will need two people one at 8:00 and one at 10:00 to lead morning prayer, think about that and let Vicki know if you are willing to lead it. Especially the 8:00 am service, Liz will cover the 10 o'clock.
- We have until September to figure out communion
- Will have two baptisms this summer. We can do it in the context of morning prayer not sure of the dates yet
- Music teachers can resume using the building to teach their lessons, its one student at a time
- Have not talked with Lois Potts to see what her plans are

- Schools have not finalized a plan for the fall yet
 - Clarence has developed contingent plans
 - Every district is different will depend on Cuomo the goal is to try and have every district look the same
 - There may be an overflow from Harris Hill
 - If Lois Potts opens up she is our long term tenant and we would not be able to be overflow
- Any reach out from people struggling
 - no phone calls
 - lots of Facebook messages
 - almost every week between 100-120 people watching
 - device use so that number may be much higher
 - rarely get 150 people live in Church
 - People are connecting to our service
 - We will want to continue live stream even when we come back to normal
- Letter to congregation- any additions, changes?
 - all is good
 - Vicki will make it pretty and get it out this week
- Phone Calls
 - Call people this week as we are coming back
 - Financials- we are holding up really well
 - To date we are only off about \$550.00 from our pledge income
 - One parishioner paid her pledge in full at \$7,000 this week (June numbers will look good)
 - Not a lot have paid in full most are just paying normal pledges
 - Vicki will put a Thank You in the letter
- **Finances**
 - Treasurers Report
 - we are higher on our operating balance than we were in April
 - Pledge revenue is great considering
 - Loose offering and building use is down
 - 20,000 behind on income but we have 1200 from EU retention credit income- we have another 8,000 to 9,000 that will come back to us on that credit.
 - We still have not had to transfer anything from savings
 - Parish communications will be up because we are not in the building
 - Salaries are up because of the three pay month
 - Office expenses – is up partly because of the new computer and website design
 - We have spent about \$7,000 less than budgeted

- We are down about \$20,000 grand in revenue, spent 7,000 less in expenses which leaves us with 13,000 or so to make up. As we are expecting another 8 to 9 grand in a rebate- we are not looking too bad.
- Balance Sheet
 - Some accounts are still negative
 - Still down \$60,000 on the investments at the end of last month
 - Still getting dividends
- Motion to Accept the Financial reports
 - Tim moves
 - Mike seconds
 - All approved
- **May Minutes**
 - Any additions or corrections
 - Motion to Accept
 - Bill moves
 - Jeanette seconds
 - All approved
- **July- October Calendar**
 - Lawn mowing schedule?
 - Chicken barbeque- tentative for 9/26
 - when we are closer we will have a discussion about how that will work
 - Carol wants to move forward with contactless basket raffle
 - BBQ can be drive thru only
 - Maybe tables outside
 - Discussion about possible baked good sale
 - Might be restricted on selling homemade baked goods
- **Miscellaneous**
 - Ethernet cable- will need someone who knows how to do it. Paul agreed to look at it. Will greatly enhance the wifi in the church
 - Margerie Helstrum has passed away – lived at Canterbury Woods never attended but wanted to belong to a Church. Vicki performed the service on Sunday
 - Bill is doing well, is bored and wanted to return to work. Vicki declined
 - Will email to Sunday School teachers to touch base in July to talk about Fall plans

Closing Prayer & Adjournment

7:58 p.m.