

**VESTRY MEETING  
VIA ZOOM**

**March 22, 2021**

**Attendees**

Vicki Zust  
Paul Mikulski  
Frank Lombardo  
Jeanette Neal  
Leann McConchie  
Michael Matthews  
Bill Weisbeck  
G.G. Michaels  
Aaron Macke  
Bonnie Sunday  
Michael Elkin  
Simone Fancher  
Steve Toth  
Linda Ryan  
Peter Symons  
Deanna Russell

St. Paul's Episcopal Church  
Vestry Meeting Agenda –March 22- 7 p.m.

Call to Order & Opening Prayer  
Approval of February minutes  
Financial Reports & Finance Committee Report  
New Business  
    Resuming in-person worship  
    Report on your calls/emails  
    Drop Off Easter Egg Hunt  
    Update on Basket Raffle/Chicken BBQ  
    Bill Ess medical leave  
    Survey draft  
Old Business  
    Appointment of Diocesan Convention Delegates  
Committee Reports  
Rector's Report  
Deacon's Report  
Wardens Reports  
Counsel for the good of St. Paul's  
Closing Prayer & Adjournment

**Parking Lot: (So we don't forget)**

Spring Flower Sale  
Steeple & Front Doors

Meeting Called to Order 7:03 p.m.

- **Opening Prayer**
- **Approval of February Minutes**
  - Motion to Approve as amended
    - Jeanette Moves
    - G.G. Seconds
    - Add Jeanette and Linda to the list of helpers for the chili sale
    - Simone wasn't listed as attending- she will be added
    - All approve

### **FINANCIAL REPORTS**

- **Balance Report**
  - Assets
    - up \$14,000 due to change in investment values
    - about \$1500 to the checking account
  - Liabilities
    - \$20 in prepaid pledges were moved over to the operating budget into income
    - \$10,000 plus into our operating budget since last month
  - Up \$10,000 in operating account from last month
- **Treasurers Report**
  - Revenue
    - Still above budget \$6500 in the plus
    - The money moved from the prepaid pledge is showing over YTD up about \$6,000 there
    - \$18,000 in miscell revenue (\$15,000 is the George Family foundation which will be moved over to the capital fund –should not show on the treasurers report)
    - this may turn up negative on the March report will have to keep that in mind
    - we are expecting a refund check from workers comp
    - nothing from savings
    - \$12,000 in the plus budget YTD
  - Expenses
    - \$1000 in office expense
    - new computer for Liz
    - would be consistent with \$550 from Best Buy
    - maybe some subscriptions
    - Gas expense up a little
  - Overall
    - Spent \$6,000 less than budgeted
- **Motion to Approve**
  - Bill moves
  - GG seconds
  - All approved

### **NEW BUSINESS**

- **Return to in person worship**
  - Sunday after Easter
  - Reopening guidelines were sent around
    - verification for re-starting

- preparing cleaning and disinfecting – Tracy will give the Church a thorough cleaning after Easter
- Tracy will come between services to clean and disinfect all surfaces and then clean before the next Sunday morning
- Adequate time is in place
- Non essentials have been removed
- Water quality according to EPA is good
- There is a plan for distributing the bulletins
- We are set up for social distancing
- We have one at a time use for bathrooms
- We have sanitizing, masks available etc.
- Entering and exiting is good
- Capacity – If it is going to be a problem Vicki will address it then. Wasn't a problem in the fall
- We are collecting names of who attends in case there is a positive case
- Vicki will have no problem saying attendees have to wear masks
- Will also have remote
- Instructions for communion is in the bulletin – Vicki will use tongs to place the host on the hand and ask that people wait until they are back in pew before they eat it
- Vicki will put note in the April worship packets for those without internet and it will also be in the May Bell
- In Fall everybody went up to communion – never got above 10 households plenty of capacity
- Vicki spoke with Marilyn she will not return until Vicki is fully vaccinated which will be May 9<sup>th</sup>
- Theresa will fill in for Marilyn and Erin will sing
- May 9<sup>th</sup> is the Sunday after the 14 day wait after Vicki's 2<sup>nd</sup> shot
- In the fall Vicki didn't feel at risk – she tested negative on Wednesday
- Vicki will get her first shot a week from tomorrow
- Leann and Vicki will have to talk because only one of them can be on the altar at a time

- **Calles/E-mails with congregation**

- Bill- all his people are ready to come back and everyone was good with the time line.
- Steve- everyone is anxious to get back to normal
- Frank- More than ½ on his list were cautious about it. One passed away [Christopher Masterson and they are going to a new church] One family was going to a Lutheran Church for Easter because they wanted an in person service
- Linda- most are from the 8:00 a.m. who say they want to come back but not sure when
- Jeanette- most were anxious to come back but one family said they won't come back until summer because they have a one year old
- G.G. and Mike M. haven't started yet (Vicki will send a new email to Mike tomorrow)
- Mike E. is ½ way through – those we can't get through to drop a note in the mail
- Send updates to phone numbers etc. to Liz and she will update everything
- Most were ok to come back to in person worship- get a rough count to Vicki

- **Drop off Easter Egg Hunt**

- \$300 spent for the goodwill of the community
- 132 children and 50 household signed up
- Liz is working on drop off routes

- Vicki and Liz stuffed the eggs
- Was posted on Facebook /Nextdoor
- **Basket Raffle/BBQ**
  - Scheduled for November 6<sup>th</sup>
  - As we re-gather we will need help
  - Room in the parish hall on the left hand side of the room Ms. Potts used for storage will give that space to basket raffle
  - Will get quote to replace curtain with stud wall. We may need a permit, if not replace we will get a new curtain
- **Bill Ess Medical Leave**
  - Outdoor Sexton- surgery on his leg on April 7, 2021
  - Will be out 6 to 8 weeks
  - Dennis and Paul agreed to jump in to help
  - Bill wants to be removed from the payroll- Vicki will look into removing him but with the employee retention credit we might be better off paying him and he would donate it back to the church
  - Change in payroll status for PT due to new NY law – they now accrue sick leave
- **Looking forward Survey**
  - 6 weeks or so phone calls to people who have dealt with restarting a parish
  - 2 things
    - detailed survey about what is important and what you did in the away time that they wanted to continue
    - take a look at the draft survey see if anything is missing or if anything should be added (March 16<sup>th</sup> e-mail)
    - Vicki will send again if you could by the end of the week look at it and let Vicki know if there are changes/additions
    - will send paper survey to those without internet will do a survey monkey for the rest
    - Article from Tim Schrenck regarding hybrid systems for when we return - that was sent because want everyone to read it. Vicki will incorporate it into the small plates
    - will build in time during the April vestry meeting agenda so we can discuss
  - Meeting with Bishop
    - Right now same regulations we had in the fall
  - Building use
    - School is using building now
    - AA groups will resume April 5<sup>th</sup> (10 guys) Wed/Fri
    - Cleaning happens after each of these groups
    - Saturday group moved to the Hope Center
    - Tuesday NA group would like to resume
    - Boy Scout troop meets 1x a month
    - Governor is starting a program to make houses of worship vaccination sites
    - Vicki filled out the form
    - Expected not to have much interest we are probably not a target community

## OLD BUSINESS

- **Convention Delegates**

- We need three
- Liz Browser Hughes is a member of our parishes and would like to attend as one of our representative – she is a delegate to the national convention
- One warden and one other
- Paul volunteered as the junior warden
- Frank would do it again
- Frank, Liz and Paul
- Will be in Erie- Zoom may be an option

- **Steeple**

- Paul called the first guy and left a message
- Next guy will go up with ladders and give an estimate, apparently, he is an expert.

## COMMITTEE REPORTS

- **Ad Hoc and reopening Committee**

- Vicki will set up a time when everyone can meet and look at the building socially distant

- **Stewardship**

- Hasn't met yet, not time to meet yet

- **Finance**

- Meeting with Morgan Stanley investment strategy, there is a proposal the committee will be receiving and will consider

## RECTOR'S REPORT

- Youth Group will rent theater last Sunday in April, they will play movie socially distant \$99 for 2.5 hours
- St. Paul's kids will be bumped to May
- April 11<sup>th</sup> youth group will meet and play bingo
- Liz and Vicki are working on getting the new computer up and set up. Looking into the vlogging cameras
- Getting close to the end of the Jesse tree series. Vicki has some editing to do but once it is done Vicki will send the info off to the National Church to show them what we are doing with the Grant money
- Vicki is also creating a video on how to pray with preschoolers
- Diane Caldbick's funeral a week ago Friday, was a long haul for her. Ward is doing as well as can be expected

## DEACON REPORT

- Leeann is not going to her sister's any longer she will be available through May
- Has some ideas on how to be available to the community for expressive arts in healing/ counseling
- Leanne will put a proposal together for the Vestry to consider
- Graduated with a masters in coaching
- March 28<sup>th</sup> will start a program coaching through expressive arts for those who have suffered trauma

## **WARDEN'S REPORT**

- Nothing to report

## **GOOD OF ST. PAULS**

- Bill is feeling a great fundraising opportunity. French dinner at church with a movie afterwards
- Vicki will check with the Bishop
- Maybe for the future
- Kids were supposed to go to Houston on a mission trip
- Still hoping for the 2022 trip (New Zealand or Hawaii) Kids will need to make money. Kids could be waiters and split the money
- Could do movies in the parish hall
- Parish Hall is available on Saturday nights now
- There is a projector and screen
- Vicki will look into a movie night for adults
- Preschool- any work on generating interest in getting someone to fill the space?
- Lois is still putting it out there to sell the business & hoping to find something
- Maybe tutors/nursery schools maybe put it out on Facebook and in the bulletin that we have space available. Maybe closer to the fall in case the State wants to use our building for vaccinations
- Buffalo Schools  $\frac{1}{4}$  of students who are doing exceedingly well with virtual learning who were failing prior. Next school year looking into virtual school

## **CLOSING PRAYER**

8:24 p.m.