

**VESTRY MEETING
VIA ZOOM /OWL**

April 26, 2021

Attendees

Vicki Zust
Paul Mikulski
Frank Lombardo
Jeanette Neal
Leann McConchie
Michael Matthews
Bill Weisbeck
G.G. Michaels
Bonnie Sunday
Justin Gerstung
Michael Elkin
Simone Fancher
Linda Ryan

St. Paul's Episcopal Church
Vestry Meeting Agenda –April 26- 7 p.m.

Call to Order & Opening Prayer
Approval of March minutes
Financial Reports & Finance Committee Report
New Business
 May- July calendar
Old Business
 Resuming in-person worship
 Report on your calls/emails
Committee Reports
 Ad hoc Property
 Building Projects for fall
Rector's Report
Deacon's Report
Wardens Reports
Counsel for the good of St. Paul's
Closing Prayer & Adjournment

Parking Lot: (So we don't forget)

Spring Flower Sale
Steeple & Front Doors

Meeting Called to Order

- **Opening Prayer**
- **Approval of March Minutes**
 - Motion to Approve
 - Jeanette Moves
 - Frank seconds
 - All approve

FINANCIAL REPORTS

(delayed until after the discussion about the fundraising dinner)

- **Treasurers Report**
 - Revenue
 - pledge revenue is down a little but it usually comes back up
 - loose offering is still low but now that we are back in person we should see that improve
 - holiday offering was good
 - miscellaneous revenue is down by \$1500 which was the George family foundation money that was moved to the capital campaign
 - Expenses
 - Property maintenance- \$1,081.00 – not sure what that was maybe a combination of things, there was a furnace call
- **Balance Report**
 - Assets
 - M&T bank checking- \$53,000
 - Savings \$10,000 no significant changes
 - Morgan Stanley investment went from \$685,000 now \$707,000 that is why the total investments went from \$819,000 to \$840,000.
 - The finance committee had asked Morgan Stanley to give them a proposal for taking over active management of the rest of the investment accounts. They gave them the proposal and the finance committee approved the switch of the rest of the investments.
 - Also approved the new financial committee and new check signers – Four people who will have access and permission to approve and sign the checks for M&T (the finance committee chair, the treasurer, the vestry clerk and either a warden or the past chair of the finance committee) This year Pete agreed to be an authorized signer.

- Policy also states that the Vestry needs to look at it every year and it will have to be approved every year.
 - Transferring over as much as can be done for electronic bill paying through M&T. Abby, the bookkeeper, will set up payments and then someone with check signing permission will have to approve it before the electronic payments are processed.
 - Did not apply for the paycheck protection because of the paperwork and it would have to be paid back. We did instead apply for the employee retention credit, which is still in effect, Paychex is helping with that.
- **Fees for the Morgan Stanley**- there is a percentage fee (1.07%)
 - Overall
 - Total income we are over \$10,000. Mostly prepay pledges.
 - This is with no extra income from building use and no money taken from savings, we had budgeted to take about \$6,000 by this point in the year, so we are doing well.
- **Motion to Approve**
 - Paul moves
 - Bill seconds
 - All approved

NEW BUSINESS

- **May to July Calendar**
 - Ratcheting down in person activities for summer
 - Sense is that participation in summer is down anyway and it is anticipated that it will be lower this year
 - Trying to give people things they can do on their own time on their own schedule
 - 8:00 worship service has been under 10 people per service, may think about not holding an 8:00 a.m. service through July and August- especially if Vicki takes vacation and a supply priest will be necessary at \$150.00 per service. Will keep an eye on it and make a decision at a later time.
 - Discussion about changing it to 9:00 a.m. Won't work as well, would keep one service at 10:00 a.m. Some parishioners may prefer one service on Sunday at 9:00 a.m. It is a really bad idea to change your service times if you want to grow your congregation. It might be something we will want to discuss at a later time. If we go down to one service it will have to be a big advertising blitz.

- Average attendance is between 70- 75 people through summer. We don't know what will happen this summer with things opening up.
- Still have people looking at and sending in responses to the look forward survey. The data will be sent to the Vestry for the next meeting. Lets revisit this at the May meeting we will still have plenty of time before July if we want to make a change.

OLD BUSINESS

- **Resuming in person worship**
 - Going pretty smoothly so far
 - Some enjoy the flexibility of the Facebook service
 - 10:00 a.m. service has been busy and people have been going into the balcony
 - Linda has talked with some people who are waiting until Vicki is fully vaccinated
 - Any new faces- no visitors yet. Vicki has gotten some e-mails from some new people requesting information
 - Some places only have one pew roped off- with us we need to rope off two because that is the six feet.

- **Calls & E-mails**
 - Simone reported that her calls and emails were done. Had to leave some voicemails, had some discussions.
 - Everyone seems calm

COMMITTEE REPORTS

- **Ad Hoc and reopening Committee**
 - Vicki, Frank and Paul did a walk through of the building
 - Working on getting estimates which will be brought back to the Vestry
 - Some priority issues
 - Some that require more of a long term plan such as the kitchen remodel

- **Building Projects for the fall**
 - A number of things that Vicki had teed up for them
 - Nothing major really
 - Some other things that will be done, easy stuff. Touch up paint issues, weeding etc. things that don't require a lot of money or time.
 - Mike had asked if there is any plan for further art or decorating in the parish center. Would be nice to brighten it up, Vicki would like to involve the kids and the youth.
 - Walls are very blank- there are some canvases that can be a fun project

- Will have to decide if the work should be done on a sign up basis or maybe get a group together
 - Aaron Macke's cub scout troop will do the weeding and the mulching etc.
 - Mark Ziegler joined them for a building walk through and has offered to do some of the touch up work around the parish
- **Fundraising Dinner**
 - Jeanette asked about the dinner that Bill had talked about as a fundraising opportunity
 - Can't serve food in the parish hall until the bishop gives the okay
 - We will also need to wait until after December because we need a movie license and we didn't get one this year. CLVI license covers most movies that we have wanted to show
 - Always have to have a license when showing a movie in a public forum even if it is free.

(Bonnie gives financial reports)

RECTOR'S REPORT

- Youth group went to the movies, there were 18 in total. Watched Dr. Strange.
- Adults went on Friday- and watched Back to the Future.
- Vicki got her second shot last Tuesday- will be fully vaccinated next Tuesday.
- Vicki will want to then deliver communion to some parishioners. Still hasn't been able to go into the nursing homes but there are still a few who are still in their homes, Vicki will try and visit.

DEACON REPORT

- Past Saturday- she got her 14 day clearance so she is ready to go.

WARDEN'S REPORT

- Grateful to be back in person, seems to be working well
- Property walk through. We have an old church and we need to consider if this is the year to do anything extra. Supply costs are crazy also.
- May need to do a capital campaign in a couple of years.
- Feels good to be in person. The OWL was an anonymous donation. Can be used for lots of things. Benefit is that each person does not need their own laptop.

GOOD OF ST. PAULS

- Thought that maybe this is a good time to ask people for donations for future projects. Business or individuals may have extra money to donate with stimulus, less expenses for entertainments etc.
- Quotes should come in for June so we should have a better idea.
- Any update on Bill- there is team of lawn cutters ready to go through the summer. He went to the doctors on Thursday and will get results. He has a family member driving him around he cant drive yet. He has been keeping the lawn mowers gassed up and ready to go.

CLOSING PRAYER